

How to mark off payments when Booking.com is collecting the money

When Booking.com is collecting the money on your behalf, you can decide how the customer payment tab is reflecting this fact.

There are three possible option you can choose from:

No action

No action is taken and no link is made between the payment in Booking.com and the SuperControl booking.

This means, in the booking the money is showing as due.

Mark as paid

Automatically marks the booking in SuperControl as fully paid.

The guest is paying Booking.com directly, but the booking is reflecting that no money is due to be collected by yourself.

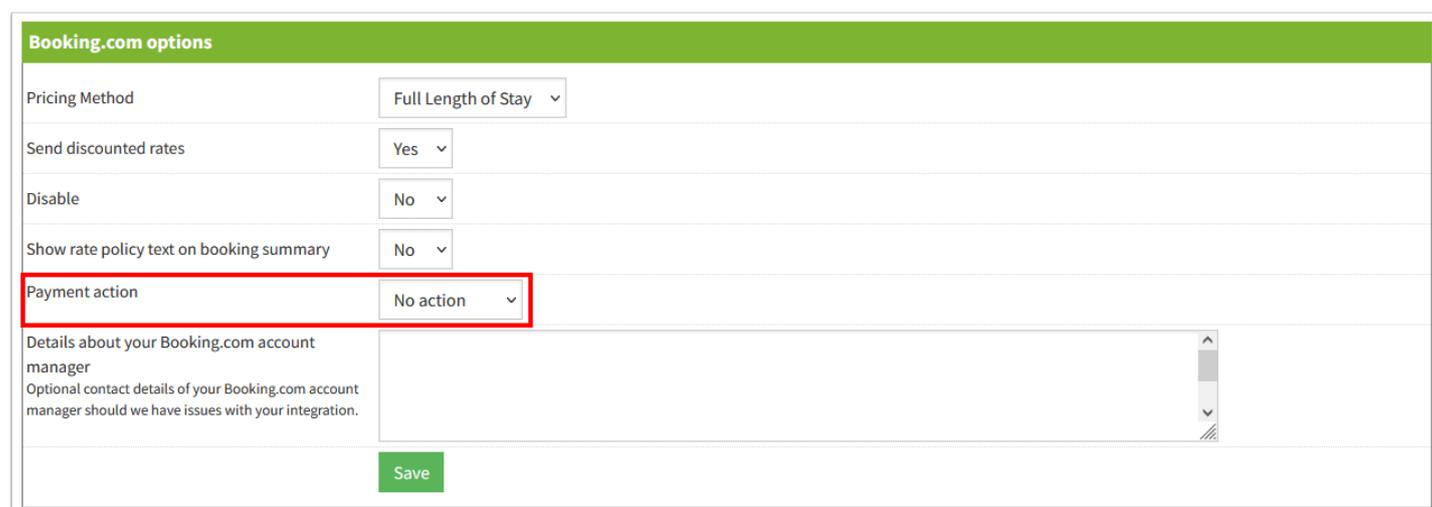
Log only

This will add a notification into the History & Correspondence tab. X amount was paid to Booking.com by the guest directly. This option also adds a system alert into your account.

To select the appropriate option for your business go to **Integrations > Channel Manager > International > Booking.com**, and scroll to the bottom of the page.

Screenshot for Rate & Availability only (Legacy) integration

This is the option that allows you to select one of the three options:



The screenshot shows a configuration page for Booking.com integration. The page has a green header with the text "Booking.com options". Below the header, there are several rows of settings, each with a label and a dropdown menu:

- Pricing Method: Full Length of Stay
- Send discounted rates: Yes
- Disable: No
- Show rate policy text on booking summary: No
- Payment action: No action (highlighted with a red box)

Below these settings, there is a section titled "Details about your Booking.com account manager" with a text area for optional contact details. At the bottom of the page, there is a green "Save" button.

Screenshot for Full content (API) integration

This is the option that allows you to select one of the three options:

Send discounted rates: Yes ▾

Disable: No ▾

Show rate policy text on booking summary: No ▾

Payment action: No ac ▾

Details about your Booking.com account manager:
Optional contact details of your Booking.com account manager should we have issues with your integration.

Save

Make sure to click Save after changing the setting.